



Seagull Services/Seagull Academy for Independent Living
Board of Directors Meeting
June 25, 2020 at 12:00 pm
Meeting Conducted In the Sunshine
VIA CONFERNECE CALL / NOTIFICATION PROVIDED

Board members in attendance via conference call: Laura Fowler, Judy Dynia, Katrina Long-Robinson, Jim Weber, Martin Zipern, Michael Cowan

Not in attendance: Mary Helen Johnson , Pierre Rodriguez ,

Quorum: Achieved

Staff in attendance: Daniel Stanislawczyk, Carol O'Neill

Guest(s): None

Call to order: Laura Fowler called the meeting to order at 12:06 pm.

Approval of Agenda: Dan Stanislawczyk inquired to Laura Fowler that the original agenda did not have a motion or vote for approval of the 20120-21 Budget. Laura Fowler made a motion to add that into the Consent Item Vote, Katrina Long-Robinson Second. Motion to add to agenda approved. Motion to approve June 25, 2020 Agenda with addition made by Laura Fowler, seconded by Judy Dynia, agenda approve unanimously.

Approval of minutes: Motion to approve May 21, 2020 Board of Directors meeting minutes by Judy, seconded by Michael Cowan, minutes approved unanimously.

Public Comments: None

EDUCATION UPDATE by Dan Stanislawczyk, CEO

The entire campus has been shut down since March 19, 2020. Teachers finished the school year instructing students online using a variety of tools. We are awaiting guidelines for the 2020-21 school year. The school district still has the regular start date of the school year on August 17, 2020. Currently the District is looking at a remote or hybrid learning platform. We currently have 35 committed for next school year. On June 3, 2020 we had a virtual graduation. Board members and community can view the

celebration on Youtube. (https://www.youtube.com/watch?v=j4uguZc_LDA&feature=youtu.be) We have decided to cancel the traditional summer camp and opted to pursue a virtual summer learning camp. This format will allow for enrichment and help combat "summer slide." Principal will be working with staff to train on enriching programs. So far we have 11 signed up but anticipate nearly 15 to attend. We were able to successfully submit our IDEA reimbursement for \$55,800 for the 2019-20 school year. This funding was used for salaries for our contracted Speech and Language and our ESE teacher. We have all the estimates in for the new Air Conditioning unit in the gymnasium and we are awaiting final estimates for the sound system. We anticipate starting both these projects in July/August.

The Principal and myself are working on several plans for new school year depending on the School Districts decision. The Principal continues to have constant contact with parents to keep them aware of any updated information. We are using Facebook boost to increase the visibility of the school . We are hoping that this greater visibility will lead to increased enrollment. We are in the process of applying for a Community Foundation Grant to fund computers for all students in the school as well as all staff in anticipation of starting the school year virtually.

Financial Report by Carol O'Neil

The school received \$47,341.83 in FEFP funding on June 10, 2020. Carol referred to the PL sheet for SAIL. As of June 23, 2020 total revenue from State Sources has been \$536,021. Total Income from all sources is \$622,141. Carol indicated that we will be getting \$55,115 for IDEA reimbursement in July but it will be booked for June.

Carol called attention to the budget. Carol presented a comparative budget for 2020-21 along side the actuals from 2019-20 as requested by Board member Judy Dynia in the May Meeting. Budget was prepared with using current number of students and anticipating an FTE enrollment of 38. Also operating with the same number of employees with no salary increase.

Estimated Total Income is \$770,000. This number is based on an anticipated growth in revenue from grants (New funders, Mirasol, McCarty Cheney, Leslie Alexander), grant increases from Palm Beach County FAA and Youth Services. One Half of Linda Moore salary is paid through SAIL funds, so her retirement will reduce salary expense approx.. \$40,000.

We will see an increase in spending in the area of technology, however, we are confident that our grants will help to offset or fund the increase. Anticipating that the school year will be delayed or virtual in nature early transportation costs should decrease.

Carol indicated that she is working on the SAIL budget for approval in the June meeting. All fiscal trainings for the 2020-21 school year will be conducted virtually. As a contracted employee we will need to get her accesses to district mainframe systems in July to assist in uploads with our current accountant for SAIL.

Carol indicated that our supported employment program is showing progress and a positive slope in regards to income and if this trend continues it will be a worthwhile program in advancing in the future. Carol also discussed working with Dan on understanding FEFP and FTE models and transportation to allow for a clearer understanding of school based related charter school accounting. Additionally, Carol will work with Amy and Dan to get access to Charter Tools to assist in uploading required financial docs directly in to the districts mainframe.

Approval of financials: Motion to approve Financials by Laura Fowler and seconded by Judy Dynia, financials were unanimously approved.

Consent Items:

2020-21 Annual Budget: The Board after reviewing presentation by Comptroller Carol O'Neil and reviewing the proposed budget agree to adopt. Motion to approve made by Judy Dynia, Seconded by Laura Fowler. Motion is unanimously approved.

Board of Directors Meeting Schedule: Laura Fowler proposed that we follow our traditional schedule with Meetings each month except August and December. Martin Zipern stated that he would like to see 12 monthly meetings. Laura Fowler makes motion to have a Board meeting on the last Thursday of July, September, October, November, January, February, March, April, May, June. Motion seconded by Katrina Long-Robinson. Motion passes (5 Yea – 1 Nay)

Action Items :

Corrective Action Plan: The FY19 Financial Annual Review indicated four (4) areas not in compliance (rated N). Therefore, as required the school must complete A Corrective Action Plan (CAP)

Dan Stanislawczyk, CEO highlighted the areas of the CAP


1. Board approved budget submitted in a timely manner
2. Property Records performed and submitted in a timely manner
3. On time submission of Audited Financial report prepared in accordance with GASB34 requirements.
4. Maintain consistent FTE counts.

The proposed submission was read and reviewed by the Board.

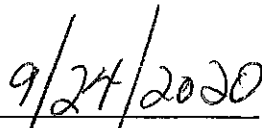
Motion to Approve made by Laura Fowler, Seconded by Judy Dynia. Motion passes with unanimous vote

Meeting adjourned at 12:41 pm

Respectfully submitted by:



Jim Weber
Secretary



Date

Next Board Meeting July 30, 2020